**RSPC Quarterly Meeting – November 4, 2020**

The Regional Stormwater Partnership of the Carolinas Quarterly Meeting was held as a virtual meeting via Zoom on November 4th, 2020 from 10:08 –12:05 pm.

**Attendance RSPC Members:**

Ray Allen – Statesville

Joseph Alm – Gaston County

Scott Attaway - Lowell

Jason Cathy – Gaston County

Chris Costner - Monroe

Sharnelle Currence – Charlotte

Ellen Dowling - Monroe

Franklin Gover – China Grove

Danon Lawson – Gastonia

Nick Lynch - Mooresville

Chris McIntyre - Harrisburg

Marissa Meltzer - Mooresville

Craig Miller - Charlotte

Randall Moore-Statesville

Deania Russo - Mecklenburg County

Bill Trudak - Dallas

Ashton Walker – Mooresville

Chad Waldrup - Belmont

**Attendance Facilitator Members:**

Regina Guyer – Rising Solutions, PLLC

Kari Raburn – Rising Solutions, PLLC

Gina Ratajc – Rising Solutions, PLLC

Daisha Williams – NC AmeriCorps

**Member’s Introductions - All**

**Opening of Meeting – Chris Costner**

* Meeting called to order at 10:08 am by Chris Costner.
* Review of mission statement of RSPC.
* Welcome to meeting – review agenda.
* Quorum is established with 12 municipalities present.
* Review of RSPC Board members and facilitators.

**Secretary Report – Danon Lawson**

* Review of minutes from August 26, 2020 Quarterly Meeting.
* Motion for approval of minutes by Craig Miller, motion 2nd by Chris Costner with a unanimous vote of approval.

 **Chairman Report – Chris Costner**

* We are accepting nominations for Member at Large and Treasurer positions for election during Annual Meeting in February 2021.
* 2021 Meeting dates/timeframe
	+ Virtual Annual meeting: February 10, 2021 from 9:30 am – 12 pm
	+ Quarterly Meetings: May 5, August 25, November 3
	+ Virtual Timeframe 10 am – 12pm
	+ In person meetings 12-2:30pm
* Motion for approval of 2021 meeting dates and timeframes by Chris Costner, motion 2nd by Franklin Gover with a unanimous vote of approval.
* Elected Officials Workshop Discussion
	+ - Craig Miller suggested that we look at the number of new elected officials and whether we want to hold this training.
		- Scott Attaway shared that they do not yet have a stormwater fee so any exposure would be helpful.
		- Scott Attaway suggests that an important piece would be looking at who we could get to speak and would they share new information.
		- Regina Guyer shared that with the tech talk we had over 90 people in attendance and over 100 registered.
		- Franklin Gover shared that with all of the audits currently going on, the elected officials could benefit from the information shared at the Elected Officials Workshops.
* Motion for Elected Officials Workshop to be held February 23, 2021 by Danon Lawson, motion 2nd by Franklin Gover with votes of opposition by Craig Miller and Randall Moore, all other municipalities voted in favor. Motion carried with a vote of 10 approvals and 2 opposed.

Action Items:

1. Members requested to send nomination for Member at Large and Treasurer RSPC Board positions for election at February 2021 Annual meeting to Regina Guyer.
	1. Franklin – self nomination for Member at Large position
2. Training Committee will work with Rising Solutions, PLLC to develop the Elected Officials Workshop with speakers and develop a Save the Date announcement.

Treasurer Report & Budget Committee – Franklin Gover

* Tax information needs to be sent to the
* Dues collection - $61,875 collected, still missing dues from 2 municipalities, but both have confirmed that they are processing payment of dues. Expectation is 100% dues paid FY21.
* Projected expenditures were $78,820 but we are going to be significantly below this projection due to virtual meetings and basically no meeting costs.
* Invoice for $5,300 for fall marketing from The Agency. Franklin Gover will send a check to Chris Costner to get a double signature on the check.
* Ideally, we would like to have the budget be balanced to increase the RSPC sustainability.
* Franklin’s term is expiring. If anyone is interested in the position, Franklin will be happy to share what is involved in the position and it requires an hour or 2 a month for work.

Action Items:

1. Franklin Gover will send the tax information out to board members to review.
2. Members to consider their availability to fulfill the Treasurer position, Franklin’s term is ending February 2021.

**New Member Committee Report – Danon Lawson**

* Danon Lawson has reached out to Lincoln County (Patty Dellinger) and Lincolnton about joining the RSPC. Lincolnton is not Phase II yet, but they are starting to review stormwater problems and stormwater plans in preparation. Denver is an area that is growing.
	+ Deania Russo shared that she lives in Denver and the area is growing faster than they can build. The infrastructure cannot facilitate the growth that is happening, and they have put a hold on any new developments.
* Chris Costner shared that with the Census many municipalities may begin being permitted.
* Review of the updated RSPC informational flyer – Danon Lawson provided a testimonial for it.

Action Items:

1. Rising Solutions will send out the new RSPC informational flyer to members and Tech Talk/Workshop attendees.
2. With the RSPC informational flyer, members can promote RSPC membership to others and contact potential members.

**Training Committee Report – Chad Waldrup**

* Elected officials workshop videos are available online in the members only section.
* The RSPC Tech Talk, “Economical Flood Sensor Deployment for Flood Monitoring & Response,” was held on October 13, 2020. There were 137 registrations with 93 attending the webinar.
* Post-construction Compliance Virtual workshop will be held on Dec 8, 2020 from 9 – 11:30 am.
	+ Agenda:
		- Chris Costner- Stormwater Ordinance Review
		- Isaiah Reed with NCDEQ suggested as a potential speaker
		- Jordan Miller- requirements and common issues
		- Jospeh Alm- municipal experiences
		- Rob Donham or Mallory Hodgson - Common HOA challenges
	+ Motion for approval of agenda with revision to eliminate the panel discussion and add a speaker who works with Home Owner Associations for maintenance, inspections, and certifications of Stormwater Control Measures by Chris Costner, motion 2nd by Scott Attaway with a unanimous vote of approval.
* Spring Tech Talk planned for River Keepers Collaboration

Action Items:

1. RSPC Members to review if elected officials will be available and interested in attending the Elected Officials Workshop as soon as possible.
2. Rising Solutions, PLLC will finalize the flyer for the Post-Construction Stormwater Ordinance Compliance Workshop and send to RSPC members.
3. RSPC members should distribute Post-Construction Stormwater Ordinance Compliance Workshop flyers and invite attendees.
4. RSPC members review agenda and requested to send suggestions for speakers on maintenance, certification, and repair of SCMs to Regina Guyer.

**Outreach and Education Report/Grant Status – Deania Russo**

*NC AmeriCorp Member Report – Daisha Williams*

* Stormwater BMPs flyers for a variety of industry/uses have been created and sent out to members.
* Citizen’s guide sent out to members on November 3rd. It’s a three-page pdf.
	+ Craig Miller suggests it could be sized to make a trifold booklet with general RSPC information on the back.
	+ Ellen Dowling said that the online version in full page size is great. She shared that it is a lot of great information.
	+ Chad Waldrup suggested that if there is anything that your municipality does not offer to let Daisha know so she can tweak it for your city specifically.
* Daisha will likely not be continuing after December as it will no longer be feasible with her new schedule.
* Danon Lawson states that Daisha’s hard work is greatly appreciated and helpful. He would be more than happy to offer a recommendation. Chris Costner and Craig Miller echo their comments.

Action Item:

1. RSPC members asked to review the citizen’s guide and get back to Daisha with suggestions and specifics to your municipality by November 9th.
2. RSPC members asked to send feedback and suggestions on NPDES template needs to Daisha on by November 16th.

*WRRI – SWC*

* Created website and domain name: Ourvoiceourwater.com
* Stream Clean Up was held on Sept 12th at LC Coleman Park.
* 3-1-1 database, report and statistical summary of 3-1-1 calls from grant participants neighborhoods has been developed.
* Daisha Williams and Kari Raburn completed initial stream evaluations for litter
* Partnership and connection have been made with Keep Charlotte Beautiful

*Environmental Enhancement Grant*

* The RSPC’s two proposal for Environmental Enhancement Grant were not funded.
	+ Chris Costner and Craig Miller shared their appreciation for submitting proposals.
	+ Danon Lawson said that most of the projects selected were on the coast and it was only a small portion of those who applied were selected. Gastonia had submitted a proposal.

**Media Campaign/Website – Kari Raburn and Daisha Williams**

* Fall media campaign was done. It will be ending in mid-November. Daisha did a great spotlight with WCCB that should be available soon.
* If the TV campaign is not meeting permit requirements, we may need to discuss other options.
	+ The media campaign could target our website and increasing its capability as opposed to TV or radio.
* Facebook statistics were shared by Daisha Williams
* On the website data, we can seek to pinpoint users visiting the website and from which municipality location.
* Marissa Meltzer shared that Mooresville followed Monroe’s previous Facebook share to create one that was specifically applicable to their municipality.
* Action Item:
1. Kari Raburn will check with Jerry from the media campaign about different options for moving forward to gain data on individual municipalities areas to prepare for a discussion at our annual meeting in February.
2. RSPC members to let Daisha know when they would like to be spotlighted on Facebook.

**Permit Requirements Discussion – Craig Miller, Franklin Gover**

* Craig Miller shared that NCDEQ wants each municipality select specific targeted issues within the municipality and then to create targeted outreach materials. IDEE requirement was met by the mass media campaign.
* Reporting is not specific enough to the individual municipalities through the mass media campaign.
* Ellen Dowling suggests that through the media spotlights we could try to streamline the information to be more universal and then funnel the audience to each individual municipality.
* Regina Guyer shared that each municipality can take the media clips from the RSPC website and share them on their own individual municipality’s website.
* Action Items:
1. Kari Raburn will reach out to Jerry to follow up on whether he has access to more specific demographic information for reporting. She can also get more specific information from the website reporting.
2. Rising Solutions will work with the RSPC board to each out to auditing office and NCDEQ for what exactly they are looking for in the reporting of editing and outreach.

**Shop Talk**

* Construction site run-off discussion
	+ Chad Waldrup shared that Belmont’s permit compliance is handled by Gaston County and then Belmont follows up and emails them. He sends all issues to the County to resolve. All authority and guidance are handled through the County.
	+ Joseph Alms with Gaston County says that they work very closely with the City of Belmont because they can work with the issues daily. They do 30-day inspection cycles to rotate through the different cities that they oversee. They have interlocal agreements to do erosion control to the state standards.
	+ Many local municipalities have delegated their erosion control larger counties via interlocal agreements.
* Marissa Meltzer shared that with Mooresville they are trying to do their MS4 operation and maintenance plan for all their drainage structures. They are doing things on a GIS basis and have created a condition index but need to integrate it. They have a dashboard set up for what needs work but no SOP for how to rank the level of need.
	+ - Monroe uses survey 1-2-3. Mooresville is using the same program for their major structures.
		- Chad Waldrup has a ranking system defining how full of debris is it (fraction rating system), what triggers the maintenance action necessary , and what level requires immediate action for that specific structure.
			* They use iWorks to collect information. Previously it was all on paper – size of pipes, condition of pipes, etc.
			* The boxes are then ranked and coded as needing maintenance. A work order is created for those that need work in the work order module of iWorks.
* Action Items
* What other things can we do in meeting MS4 permits that The Agency can help with?
* Board members to have a virtual meeting with NCDEQ-Stormwater at Mooresville Office and Raleigh with Jenette to discuss how the media campaign meets permit requirements and understand NCDEQ-Stormwater’s perspective.

**Meeting Summary – Gina Ratajc**

Gina Ratajc provided a summary of the meeting and action items.

***Resolutions:***

*Approval of Minutes from August 26, 2020 Quarterly Meeting*

* + Motion for approval of August 26, 2020 meeting minutes by Craig Miller, motion 2nd by Chris Costner, with a unanimous vote of approval.

*Virtual Quarterly Meetings Timeframe*

* + Motion for approving quarterly and annual meeting dates for next year by Chris Costner, motion 2nd by Franklin Gover, with a unanimous vote of approval.

*Elected Officials Workshop*

* + Motion for Elected Officials Workshop to be held February 23, 2021 by Danon Lawson, motion, 2nd by Franklin Gover with votes of opposition by Craig Miller and Randall Moore, all other municipalities voted in favor. Motion carried with a vote of 10 approvals and 2 opposed.

 Approval of Agenda for Elected Officials Workshop

* + Motion for approval on removing the panel by Chris Costner, 2nd motion by Scott Attaway with a unanimous vote of approval.

*Approval of Adjournment*

* + Craig Miller made a motion to adjourn, Danon Lawson seconded the motion, with a unanimous vote to adjourn.

**Adjournment**

The meeting was adjourned at 12:05 pm.

**Future meetings**

Next meeting will be a virtual Annual Meeting on February 10, 2020